



DATE: April 15, 2009

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: Terry Keeley, Supervisor  
William Stern, Deputy Supervisor  
Gary Woodhead, Councilperson  
Terri Batt, Councilperson  
Charlene Van Dusen, Councilperson (Absent)  
Stuart Frost, Highway Superintendent  
James Parks, Town Clerk

### **Procedural Compliance**

The meeting was opened by Supervisor Keeley asking attendees to stand and join him in the "Pledge of Allegiance".

Supervisor Keeley welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

### **Public Comments**

No public comments offered.

### **March 18, 2009 Minutes Review**

The minutes of the March 18, 2009 Town Board meeting were reviewed and a motion to approve was made by Councilperson Stern, seconded by Councilperson Batt and approved by the Town Board. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES), Van Dusen (Absent) MOTION CARRIED 4-YES 0-NO



**Department Reports**

The following monthly department reports were given:

- Town Clerk
- Highway Department Town Justice
- Assessor
- Building Department
- Planning Board
- Dog Control Officer
- Town Justice

A motion was made by Councilperson Woodhead, seconded by Councilperson Stern and approved by the Town Board to accept the Department Reports as given. Vote: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES), Van Dusen (Absent) MOTION CARRIED 4-YES 0-NO

**New Business**

**Agenda Item #1: FINACIAL UPDATE**

Supervisor Keeley gave an update regarding the Town's balance sheet, expenses, and earned interest.

(Refer to attachment accompanying these minutes)

**Agenda Item #:2 HEALTH INSURANCE ALTERNATIVES**

Deputy Supervisor Stern presented his findings of the current BlueCross BlueShield employee insurance coverage versus Independent Health. He explained that pursuing the Independent Health program would reduce the monthly premium by \$600. More information will be researched and a finalization will be considered at the May Town Board meeting.



**Agenda Item #3: US GOVERNMENT STIMULUS PROJECTS**

Councilperson Woodhead and Superintendent Frost stated that applications have been submitted. No response has been received from the Federal Government or the New York State Government.

**Agenda Item #4: COURT SURVEILLANCE SYSTEM**

Supervisor Keeley explained that the Unified Court System has real concerns about courts putting in surveillance systems. The Town will get purchase and installation quotes on a similar system currently in place throughout the Town facility including audio capabilities. The cost will be covered by the JCAP grant the court received.

**Agenda Item #5: EXPENSE REVIEW**

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Batt, seconded by Councilperson Stern and approved by the Town Board to approve for payment the March 2009 monthly bills. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES), Van Dusen (Absent) MOTION CARRIED 4-YES 0-NO

(Refer to attachment accompanying these minutes)

**EXECUTIVE SESSION:**

Supervisor Keeley asked for a motion to adjourn to Executive Session. The motion was made by Councilperson Batt and seconded by Councilperson Woodhead and approved by the Town Board: VOTE: Keeley (YES), Stern (YES), Batt (YES), Woodhead (YES), Van Dusen (Absent). MOTION CARRIED 4-YES 0-NO

The Town Board reconvened at 8:25PM



## TOWN OF PORTVILLE, NEW YORK

### **Adjournment**

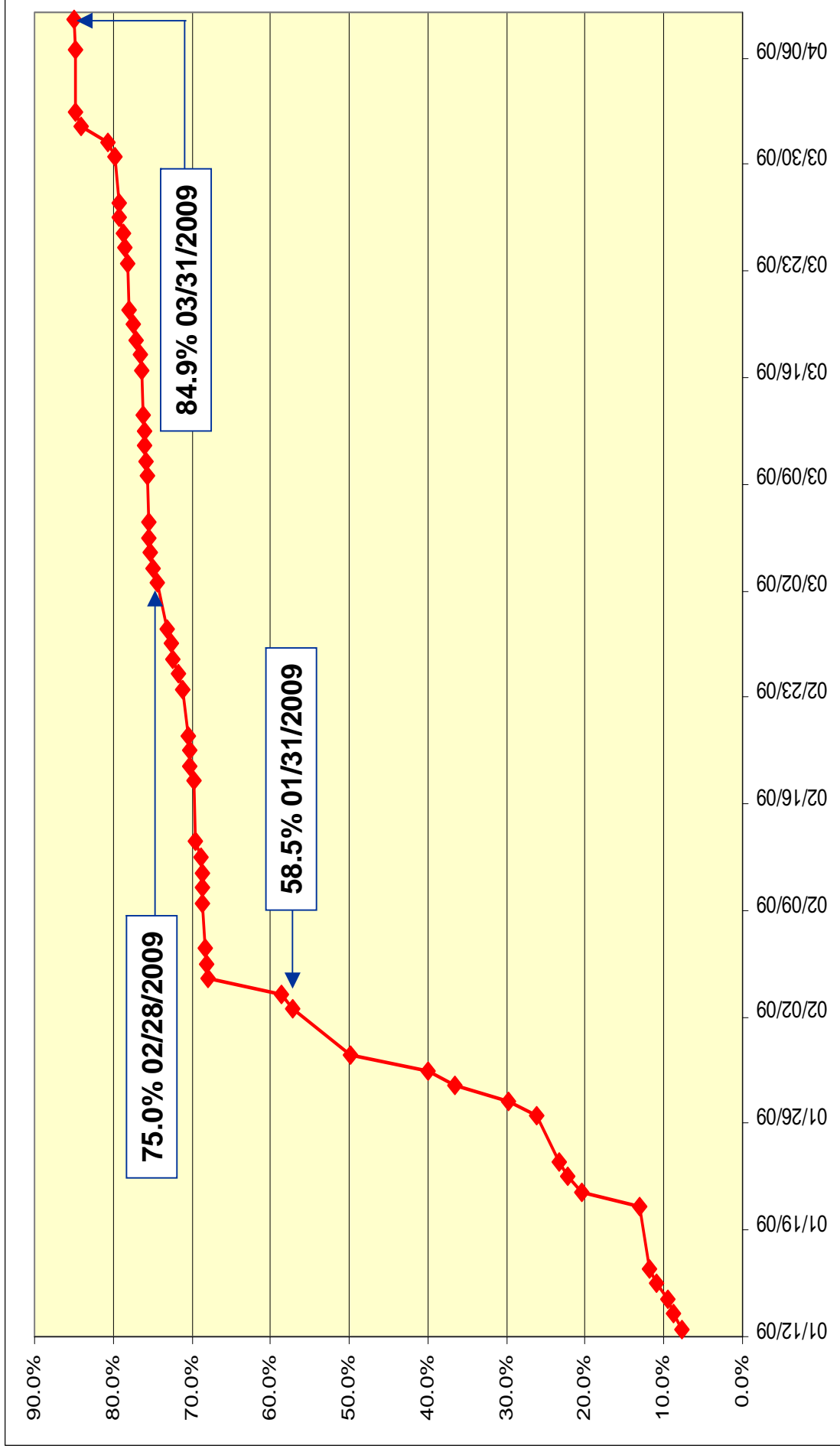
Being there was no further business a motion to adjourn at 8:30PM was made by Councilperson Woodhead, seconded by Councilperson Stern and approved by the Town Board. VOTE: Keeley (YES), Stern (YES), Woodhead (YES), Batt (YES) Van Dusen (Absent). MOTION CARRIED 4-YES 0-NO.

Respectfully submitted and signed,

James Parks  
Town Clerk  
Town of Portville, New York

# 2009 Tax Warrant Collection @ 84.9%

## 01/01/2009 – 03/31/2009



# \$2,394,635.50 Town & County Warrant Total

Tax Collection Disbursement To Date			
	Warrant Due	Warrant Paid	Remaining Due
A - General, Town-wide	44,876.00	44,876.00	0.00
B - General, Town-wide, Excluding Village	164,390.00	164,390.00	0.00
DA - Highway, Town-wide	0.00	0.00	0.00
DB - Highway, Town-wide, Excluding Village	300,733.00	300,733.00	0.00
LD740 - Happy Hollowing Lighting	2,880.00	2,880.00	0.00
LD741 - Westons Mills Lighting	4,896.00	4,896.00	0.00
Portville Fire District	116,975.00	116,975.00	0.00
Westons Mills Fire District	93,871.00	93,871.00	0.00
Happy Hollow Sewer Bond	9,338.00	9,338.00	0.00
HH Sewer Delinquent Maintenance Fees	1,434.86	1,434.86	0.00
County Taxes (Collected and Disbursed By Town)		1,156,197.47	
Taxpayer Direct Payment To County		138,166.89	
Total County Taxes	<u>1,655,241.64</u>	<u>1,294,364.36</u>	<u>360,877.28</u>
<b>Total</b>	<b><u>2,394,635.50</u></b>	<b><u>2,033,758.22</u></b>	<b><u>360,877.28</u></b>
<b>Funds Available For Disbursement</b>			<b>6,303.75</b>
<b>Total Penalties Disbursed To Town</b>			6,303.75
<b>Funds Available Funds To Disburse To County</b>			0.00
<b>Remaining Warrant To Be Collected</b>			<b>360,877.28</b>

Lockbox Tax Payment Collection To Date	
<b>Total Payments Received:</b>	1,716
<b>Total Tax Received:</b>	1,895,591.33
<b>Total Penalties Received:</b>	6,303.75
<b>Total Payment Dollars Received:</b>	1,901,895.08
<b>Percent of Warrant Collected To Date:</b>	79.2%
<b>Average Tax Payment To Date (Excluding Penalties):</b>	1,104.66

## TOWN OF PORTVILLE

April 15, 2009

<b>FUND BALANCE</b>	<b>01/31/2009</b>	<b>02/23/2009</b>	<b>03/18/2009</b>	<b>04/13/2009</b>
A FUND - GENERAL TOWNWIDE	147,051.35	141,784.22	129,557.23	121,366.89
B FUND - GENERAL EXCLUDING VILLAGE	162,112.07	161,361.80	157,326.80	157,119.13
DA FUND - HIGHWAY TOWNWIDE	91,614.33	91,633.15	88,746.55	88,602.02
DB FUND - HIGHWAY EXCLUDING VILLAGE	272,188.41	261,383.26	228,420.07	212,693.84
A FUND - 0911 UFB	75,590.74	75,606.29	75,618.36	75,629.64
B FUND - 0911 UFB	30,847.48	30,853.83	30,858.75	30,863.38
DA FUND - 0911 UFB	5,858.63	5,859.84	5,860.76	5,861.62
DB FUND - 0911 UFB	44,005.48	44,014.54	44,021.54	44,028.07
LD-740 LIGHTING DISTRICT	14.11	2,176.05	2,016.90	1,860.66
LD-741 LIGHTING DISTRICT	428.43	4,966.92	4,648.16	4,369.11
SD-741 SEWER DIST BOND	-	9,339.46	9,340.96	9,342.33
SD-741 SEWER DIST MAINT FEES	6,645.78	6,647.17	6,648.25	6,649.27
LD-740 LIGHT DIST - 0911 UFB	284.76	284.76	284.76	284.76
LD-741 LIGHT DIST - 0911 UFB	506.33	506.37	506.37	506.37
SD-741 SEWER DIST MAINT 0911 UFB	9,964.63	11,335.60	11,337.40	11,339.06
	<b>847,112.53</b>	<b>847,753.26</b>	<b>795,192.86</b>	<b>770,516.15</b>

**TOWN OF PORTVILLE**  
**Bills for Approval**  
**April 15, 2009**

	<u>Split</u>	<u>Amount</u>
<b>Austin Locksmithing &amp; Security Inc</b>		
	1620.4 Bldg, Contractual	78.50
Total Austin Locksmithing & Security Inc		<u>78.50</u>
<b>BlueCross BlueShield of WNY</b>		
	-SPLIT-	4,472.79
Total BlueCross BlueShield of WNY		<u>4,472.79</u>
<b>Buffalo Crushed Stone</b>		
	5110.4 Road Repair Expenses	2,767.30
	5110.4 Road Repair Expenses	4,904.00
Total Buffalo Crushed Stone		<u>7,671.30</u>
<b>Business Automation Services Inc</b>		
	1040.4 Software Licensing	560.00
Total Business Automation Services Inc		<u>560.00</u>
<b>Edward J. Bysiek, CPA</b>		
	1315.4 Personnel, Contractual	840.00
Total Edward J. Bysiek, CPA		<u>840.00</u>
<b>Mastel Ford-Lincoln-Mercury</b>		
	CHECKING -GENERAL/HIGHWAY	-26.00
Total Mastel Ford-Lincoln-Mercury		<u>-26.00</u>
<b>Midland Asphalt Materials Inc</b>		
	5110.4 General Repairs, Contr.	70.56
Total Midland Asphalt Materials Inc		<u>70.56</u>
<b>Moran, Jean</b>		
	1989.4 Cleaning Custodian	150.00
Total Moran, Jean		<u>150.00</u>
<b>NYS Association of Town Superintendents</b>		
	1920.4 Membership Fees	150.00
Total NYS Association of Town Superintendents		<u>150.00</u>
<b>Portville Concrete Products Inc</b>		
	5130.4 Maintenance Expenses	86.79
Total Portville Concrete Products Inc		<u>86.79</u>
<b>Portville Truck &amp; Auto Repair Inc</b>		
	5130.4 Maintenance Expenses	557.69
Total Portville Truck & Auto Repair Inc		<u>557.69</u>

**TOWN OF PORTVILLE**  
**Bills for Approval**  
 April 15, 2009

	<u>Split</u>	<u>Amount</u>
<b>Rinker Oil Corp</b>		
	5130.4 Maintenance Expenses	1,025.56
Total Rinker Oil Corp		<u>1,025.56</u>
<b>Service Stores Park &amp; Shop</b>		
	1620.4 Bldg, Contractual	43.05
Total Service Stores Park & Shop		<u>43.05</u>
<b>Sisson's Chain Saw &amp; Stoves</b>		
	5130.4 Machinery, contr.	9.95
Total Sisson's Chain Saw & Stoves		<u>9.95</u>
<b>Southern Tier Municipal &amp; Const Supply Co</b>		
	5130.4 Machinery, contr.	568.40
Total Southern Tier Municipal & Const Supply Co		<u>568.40</u>
<b>Steffanie Bell</b>		
	1710.4 Misc Expenses	80.00
Total Steffanie Bell		<u>80.00</u>
<b>The Paper Factory</b>		
	1620.4 Bldg, Contractual	117.70
Total The Paper Factory		<u>117.70</u>
<b>The Times Herald</b>		
	2980.4 Training, Safety & Comm	14.28
Total The Times Herald		<u>14.28</u>
<b>Top Quality Products</b>		
	5130.4 Machinery, contr.	72.00
Total Top Quality Products		<u>72.00</u>
<b>Tractor Supply Company</b>		
	5130.4 Maintenance Expenses	114.94
Total Tractor Supply Company		<u>114.94</u>
<b>United Refining Company of Pennsylvania</b>		
	5130.4 Machinery, contr.	881.03
Total United Refining Company of Pennsylvania		<u>881.03</u>
<b>Valley Tire Co Inc</b>		
	5130.4 Maintenance Expenses	474.60
Total Valley Tire Co Inc		<u>474.60</u>

**TOWN OF PORTVILLE**  
**Bills for Approval**  
April 15, 2009

	<u>Split</u>	<u>Amount</u>
<b>Verizon</b>		
	-SPLIT-	162.71
Total Verizon		<u>162.71</u>
<b>Verizon Select Services</b>		
	1710.4 Misc Expenses	7.35
Total Verizon Select Services		<u>7.35</u>
<b>Worth W Smith Co Surplus</b>		
	5130.4 Maintenance Expenses	357.07
Total Worth W Smith Co Surplus		<u>357.07</u>
<b>TOTAL</b>		<u><u>18,540.27</u></u>